

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
Wednesday 8th May 2024 7:40pm @ The Centre, Halton**

Chair: Cllr Slinger

Present: Cllr Sewell, Cllr Turner, Cllr Lamb, Cllr Rigby, Cllr Buntin, Cllr Coates (from item 24/05/07),
District Cllr McGowan, 2 members of the public

Clerk: Luke Mills

24/05/01 To elect:

- a) a Chair for the next 12 months and to receive the declaration of office

It was resolved: that Cllr Slinger be elected as Chair for the next 12 months

- b) a Vice-Chair for the next 12 months and to receive the declaration of office

It was resolved: that Cllr Turner be elected as Vice-Chair for the next 12 months

24/05/02 To receive apologies for absence and to approve the reasons given

None

24/05/03 To consider and approve the minutes of the meeting held on 10th April 2024

It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

24/05/04 To receive declarations of interests and dispensations

Nothing to report.

24/05/05 Suspension of Standing Orders

Member of the public

They are worried about the long-term future of the Mill Lane playground and want to help investigate ways to improve it. There might be some way to work alongside other play area upgrades that the council are considering.

24/05/06 To consider and approve reports:

a) District Councillor Report

Nothing to report.

b) Open Spaces, allotments & burial ground

Open Spaces

Completed/In Progress

- S&W Fabrications have been asked to quote for repairing the toolshed roof

Planned

- Skip for allotments/tool shed
- Repair/rebuilding of seats around sand pit
- **Action:** Clerk to get quotes for pre-made benches.

Ground Staff Hours

- April 79 hrs (excl. of holidays)

Open Spaces

- Envirocare are too busy to maintain the Army Camp path this year. Alternative local firms will be approached.
- Playdale have been asked to quote for the annual inspection.
- The shed alarm was not setting properly a couple of weeks ago. Alerta attended and recommended that a high-gain receiver is installed since the mobile reception is poor since the skip fire in town.
- **Action:** Clerk to ask Alerta for a quote and clarify the current situation.

Burial Ground

- A fence panel has rotted and fallen over, so a new one will need ordering and installing.

Allotments

- **Action:** Clerk to ask allotment holders not to dump stuff on the recreation area.

c) HCA

- Nearly New Sale on the 9th June.
- No more bouncy castles until they have found an insurer who will cover them.
- There are currently sufficient volunteers.

d) Finance Report

- The Internal Audit will occur this month, ready for AGAR sign-off at the next meeting.

Financial Statement - May 2024				Balance b/f 1st April 2024			
				33,581.16			
Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
8,320	Salary - Clerk	1,332	6,988	49,132	Precept	49,132	-
18,252	Salary - Groundstaff	1,993	16,259	990	Allotments	-	990
6,654	Grass Cutting	1,428	5,226	20	Rent	125	20
200	Hedge Cutting	-	200	1,600	Burial Ground	345	1,255
540	Pest Control	100	440	600	Bank Interest	-	600
550	Play equipment inspections	-	550	-	Damage	-	-
4,914	Repairs & Renewals	93	4,821	-	General	-	-
380	Weed & Feed Pitch	-	380	-	Grants	-	-
2,000	Tree works & surveying	-	2,000	-	Donations	-	-
145	Alarm Maintenance	80	65		VAT	-	-
590	Audit	-	590				
72	Bank Charges	-	72				
300	Clerks Expenses	233	67	52,342	TOTAL	49,602	2,865
449	HCA	-	449				
2,022	Insurance	-	2,022		CASHBOOK BALANCES	ACTUAL	Forecast
751	Subs	520	231		Gross Receipts	83,183	86,048
400	Training	-	400		Gross Payments	6,883	47,928
100	Water	17	83		CASHBOOK BALANCE	76,300	38,120
184	Website	-	184				
20	S137	385	20		BANK BALANCES (30/4/24)		
46,843	BUDGET TOTAL	6,183.32	41,045		Current a/c	287.57	
					Deposit a/c	80,241.00	
-	Assets	-	-		BANK BALANCE	80,528.57	
-	Misc services	94	-				
-	Recreational Area Improvements (\$106)	175	-		FUND BALANCES		
-	Refunds	-	-		General A/C	38,223.28	
882	Emergency Response & Flood Grant	-	-		Village Improvement A/C	20,500.02	
	VAT claimed	-	-		MUGA Sink Fund A/C	6,000.00	
	VAT to be claimed	431	-		S106 Recreation Area	11,577.10	
47,725	GROSS TOTAL	6,883	47,928		FUND TOTAL	76,300	

It was resolved: to accept the Finance Report to 8^h May 2024

e) Planning

No news on the 90 homes outline planning application. District Cllr Sommerville is also chasing for information.

New Applications (Awaiting Decision)

- [24/00093/DIS](#) | Discharge of condition 3 on allowed appeal APP/A2335/C/23/3331473
 - Forgewood Cottage Low Road Halton Lancaster Lancashire LA2 6PA
- [24/00458/FUL](#) | Partial retrospective application for change of use from commercial unit to single dwelling, installation of sky lights to front, rear, and side elevations, installation of replacement windows and erection of first floor single storey extension
 - 73 - 75 High Road Halton Lancaster Lancashire LA2 6PS

- [24/0070/TCA](#) | T1 Birch - Crown reduce by 3m G1 2 x Yews - Reduce by 1.5m; 1 x Conifer - Prune away from building
 - 73 High Road Halton Lancaster Lancashire LA2 6PS
- [24/00392/PLDC](#) | Proposed lawful development certificate for a change of use from a newsagent to a restaurant
 - Halton Newsagents 163 High Road Halton Lancaster Lancashire LA2 6PY

Permitted

- [24/00270/FUL](#) | Erection of fencing and gate
 - Halton Community Association The Centre Low Road Halton Lancaster Lancashire LA2 6NB
- [24/00055/DIS](#) | Discharge of condition 3 on approved application 22/01414/FUL
 - Lune Garth The Hermitage Estate Low Road Halton Lancashire
- [24/00066/DIS](#) | Discharge of condition 3 and 5 on approved application 11/00775/FUL
 - Aughton Old Hall Aughton Road Aughton Lancaster Lancashire LA2 8LU
- [24/00067/DIS](#) | Discharge of conditions 3 and 5 on approved application 11/00808/LB
 - Aughton Old Hall Aughton Road Aughton Lancaster Lancashire LA2 8LU

Refused

- [24/00219/FUL](#) | Change of use and conversion of former butchers shop (E) to a single dwelling (C3)
 - Halton Village Butchers 99 High Road Halton Lancaster Lancashire LA2 6PS

No comments from the Parish Council.

24/05/07 To appoint the following:

- a) Responsible Finance Officer (RFO) for the next 12 months

It was resolved: that Luke Mills will be the RFO for the next 12 months.

- b) Representatives on the Halton Community Association (HCA) for the next 12 months

It was resolved: that Cllr Slinger & Cllr Turner will be representatives on the HCA for the next 12 months

- c) Representatives on the Burton & Rigby Educational Foundation for the next 12 months

It was resolved: that Cllr Slinger & Cllr Coates will be representatives on the Burton & Rigby Educational Foundation for the next 12 months

24/05/08 To consider update on the Neighbourhood Plan

The informal consultation received a small number of responses (<30).

Action: Clerk to organise a NP steering group meeting as soon as possible.

Action: Clerk to collate the responses.

24/05/09 To consider update on the Castle Hill project, including approving the REPF grant agreement

The REPF grant has been approved subject to sign-off of the grant agreement. It must be spent by March 2025.

An online meeting was held with the team managing it at LCC. A quarterly report of spend and work completed which will then be repaid by LCC, ie. the grant money will be received in arrears.

Decision required: that the grant agreement is approved and delegated to Cllr Coates & Cllr Slinger for signing.

24/05/10 To consider the state of the path from Halton Mill to the Crook O'Lune

There are general concerns about the state of path to the Crook O'Lune; it becomes very muddy during the winter and sections need maintenance, e.g. steep banking through the woods and the steps above the hydro.

24/05/11 To consider update on the ball-stop fence planning application

The application to erect the fence has been approved. Halton Juniors will lead on the work.

24/05/12 To consider content for the Prattle article

Ball-stop fence outcome and a “thank you” for the help from Archihive
Neighbourhood Plan – thanks for the responses.

Castle Hill update (from Cllr Coates)

Play areas restarting (refer to Mill Lane too) – ask for volunteers.

Action: Clerk to produce an article for the Prattle.

It was resolved: to copy the article onto Facebook.

24/05/13 To consider and approve accounts for payment for expenses incurred since the last meeting

Ref	Payee	Description	TOTAL	NET	VAT
9	Water Plus	Burial Ground water supply	8.68	8.68	-
10	Lancaster City Council	Pest control on the allotments	60.00	50.00	10.00
11	Envirocare	Grass cutting Apr	1,284.84	1,070.70	214.14
12	LALC	Annual membership for LALC & NALC	520.39	520.39	-
13	Halton Juniors	s106 - Pitch marking	175.00	175.00	-
14	Halton Walking Football	s137 - Football kit	462.34	385.28	77.06
15	L Mills	Salary & reimbursements	850.47	833.47	17.00
16	G Bretherton	Salary	313.75	313.75	-
17	C Richardson	Salary	276.10	276.10	-
18	P Bucklow	Salary	401.60	401.60	-
		TOTALS	£ 4,353.17	£ 4,034.97	£ 318.20

It was resolved: to approve the above expenditure.

24/05/14 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be held on 12th June 2024 at The Centre. There being no further business the Chair declared the meeting closed at 21:00. Minutes subject to approval at the next meeting.

Signed..... Chair Date